



GARSON STUDIO OF MUSIC POLICIES

Kristin Garson, sole proprietor

928.442.6817-c

618 Lincoln Ave., Prescott, AZ 86301

Website: kristingarson.com

Welcome to Garson Studio of Music!

Please read these carefully and make sure you fully understand them.

- **Student responsibility:** to prepare for lessons each week; to give their music study the same consideration that they would give their school homework. There are weeks where this is not possible; however, if the trend continues that the student is not prepared for their weekly lesson, then the student, parents, and teacher will all discuss the best solution.
- **Teacher responsibility:** to provide structure, yet flexibility; an environment conducive to learning, and fun! To provide the highest caliber of music learning experience to all who have the desire to learn. And to foster a love of music that will last a lifetime. In addition, sometimes the personalities or expectations of the teacher/student relationship are not compatible. In this case, I would initiate the recommendation of another reputable and qualified teacher (i.e. a music teacher that has a music degree and is experienced).
- **Each lesson is no less than 45 minutes.**
- **There are performance classes in a casual setting** (in my home) where the student will perform something he or she has prepared, in front of the other students in the studio and his/her parents. These are held at least several times per year according to the students' readiness and progress.

- **Summer lessons are cordially required; a minimum of 4 lessons during the summer, or more if desired!** The summer is a great time for learning!
- **If lesson fees are not received by the 15th of the month, there is a \$10.00 late fee.**
- **Lesson fees are due by the 1st lesson of every month, payable to Kristin Garson.** Fees are \$40.00 for 45 mins. or \$50.00 for the hour.
- **Invoicing and music that needs to be purchased for the student:** You will not be invoiced, unless a reminder is requested by the parent, and/or there are additional music fees that will be included for a particular month. You will be notified of that by text or email. All of the music will be purchased by me, and then you can reimburse me.
- ***Important!* A minimum of one week in advance is required to notify me of any vacations.** Otherwise you will be charged for the lesson. I also will notify all students/parents several weeks in advance of any of my vacation times, or times I need to close the studio for any other reason. There are usually 2-3 times out of the year when I close the studio. I will re-schedule the lesson if necessary (if I close the studio for reasons other than a vacation).
- ***Important!* About cancelations: there are no refunds, or credits for any reason for a canceled lesson, unless the teacher cancels the lesson or it is canceled because of the weather, or any emergency.** If a lesson is canceled by a student, it must be made up in a reasonable amount of time, such as within that month or by the following month.
- *Please check this circle to let me know that you have read and agree to these policies.*

Thank you.